

**Instructions to Plaintiff:** *After having the other party served with any of the documents identified in item 2 have the person who served the documents complete this Proof of Personal Service. You cannot serve these papers. Give the completed Proof of Personal Service to the clerk for filing.*

1. At the time of service I was at least 18 years of age and **not a party to this legal action.**
2. I served a copy of the following documents (*check the box before the title of each document you served*):
  - a. ☐ *Order to Show Cause (Workplace Violence)* (form WV-120)  
☐ and *Temporary Restraining Order (CLETS)* (form WV-120)
  - b. ☐ *Petition of Employer for Injunction Prohibiting Violence or Threats of Violence Against Employee (Workplace Violence)* and ☐ *Application for Temporary Restraining Order* (form WV-100)
  - c. ☐ *Blank Response to Petition of Employer for Injunction Prohibiting Violence or Threats of Violence Against Employee (Workplace Violence)* (form WV-110)
  - d. ☐ *Proof of Service by Mail of Completed Response (Workplace Violence)* (form WV-131)
  - e. ☐ *Order After Hearing on Petition of Employer for Injunction Prohibiting Violence or Threats of Violence Against Employee (CLETS) (Workplace Violence)* (form WV-140)
  - f. ☐ *Blank Proof of Sale of or Turning in of Firearms* (form WV-145)
  - g. ☐ *Other (specify):*

3. Person served (*name*):

4. By personally delivering copies to the person served, as follows:

a. Date:

b. Time:

c. Address:

5. My residence or business address is (*specify*):

6. My telephone number is (*specify*):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE)